

CONDUCTING AND DOCUMENTING INVESTIGATIONS

www.kepner-tregoe.com



Staying compliant means ensuring every aspect of your organization adheres to the right protocols at the right time. Kepner-Tregoe's Conducting and Documenting Investigations workshop provides the essential framework to conduct and document investigations to meet your compliance goals. Through Conducting and Documenting Investigations, you'll learn and apply key approaches from Kepner-Tregoe's proven Problem Analysis, Decision Analysis and Potential Problem Analysis frameworks to identify root cause and determine appropriate corrective and preventative actions.



Key Benefits

Specifically designed to ensure compliance with FDA cGMP requirements for pharmaceutical, medical device and other regulated manufacturers.

Improve the quality and speed of conducting investigations.

Get your team on the same page through quick & efficient communication.

Complete documentation quickly and thoroughly with a structured, easy-to-learn approach.

Easily integrates with continuous improvement methods, including Lean and Six Sigma.



You will learn to...

Apply the Kepner-Tregoe process to Corrective and Preventive Actions (CAPAs).

Evaluate problems to determine root cause and identify potential problems.

Learn how to easily integrate KT tools with Lean and Six Sigma initiatives to drive investigations.

Develop effective technical writing skills to document findings.

Streamline the review process with well-documented investigations.

Audience: Ideal for manufacturing quality managers, analysts, technicians, problem and incident managers, auditors, engineers and others responsible for resolution of critical issues and managing organizational problems.

View Course Details

Americas | Europe | Asia-Pacific | Japan